

WILSON SCHOOL BOARD
Minutes
Monday, October 3, 2016

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:08 p.m. on Monday, October 3, 2016 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Mike Martin
Robert Metzgar
Jay Nigrini
Carol Reid
Matt Wolf

Present: Mr. Baker, Dr. Mierzejewski, Ms. Schlosman, Ms. Lillis, Dr. A Flannery, Dr. Long, Ms. Kramer, Mr. Trickett, Ms. Shewmake, Dr. M. Flannery and Officer Johnson,

Public Attendees – attached

Pledge to the Flag

Announcement – Attorney Miravich

Executive Session – The board met in executive session prior to tonight’s board meeting for the purpose of discussing a employee and personnel issues and will reconvene following tonight’s board meeting to continue discussion.

Wilson Good News – Steve Ehrlich

- PASCD, state affiliate of ASCD, the leading international non-profit education leadership association, has selected Ed Luckey, instrumental music teacher at Southern MS for its 2016 class of emerging leaders.
- Wilson High School Senior Akanksha Bhusari was named this year’s Berks County Outstanding Young Woman. The competition, which featured 20 area high school students, was held on Saturday, September 24, at the Scottish Rite Cathedral.

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of September 19, 2016, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.
(AYES 9)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (No items)

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Nigrini to approve the Payment of Bills as follows:

General Fund (15/16)	\$ 19,973.90
General Fund (16/17)	\$4,108,082.98

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (No items)

4.1 Ratification/Approval of the following: (Consent)

Hearing no objection to Agenda items 4.1 – 4.2 President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(AYES 9)**

4.1 Request permission to ratify the out of state/overnight field trips as attached.

4.2 Request permission to approve the study tour to Canada: Students in French IV & V will travel to Montreal and Quebec City, Canada. Dates are April 8-15, 2017 (8 days). No time out of school as this trip will take place over the spring break (if snow dates are used students would miss 4 days). Cost to the students is not to exceed \$2,000, with no cost to WSD. Approximately 15 students will attend this trip with the teacher Jamie Piersol plus one additional chaperone. The trip will be run through Witte Travel. Insurance will be taken care of by the travel company. Transportation from the high school to the airport will be a coach bus paid for by the students/parents/guardians. There will be no fundraising for this trip.

5.0 Superintendent's Report (Personnel/Program Recommendations) (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve the Superintendent's Report items #5.1 - #5.11 as follows:

5.1 Resignations

Theresa Gelvin, Special Education Instructional Assistant, effective 10/7/16

Kelly Morrell, Substitute Nurse, effective 9/23/16

Julie Pelker, Special Education Instructional Assistant, effective 9/29/16

Kaarin Reinecker, Speech Therapist, effective 11/26/16

Maria Sagliocco, Substitute Teacher, effective 9/22/16

Rodney Stout, Bus Driver, effective 9/18/16

Rodney Weaver, Crossing Guard, effective 9/27/16

Susan Woodrum, Food Service Worker, effective 9/19/16

5.2 Unpaid Leave

Dana Rosenberger, Discovery Teacher, Spring Ridge, effective 1/11/17-1/13/17 (3 unpaid days)

Mark Schneiderhan, PE Teacher, Shiloh Hills, effective 12/15/16 and 12/16/16 (2 unpaid days)

5.3 Child-Rearing Leave

Nicole Millard, 5th Grade Teacher, Spring Ridge, effective 3/12/17 and returning to work on 5/22/17

Kate Schuler, 5th Grade Teacher, effective 1/9/17 and returning to work on 4/18/17

5.4 Change of Status

Karie Braca, Substitute Teacher, to 4th Grade Teacher – Spring Ridge, \$44,000/yr, effective 9/1/16 through final day of 2016-2017 school year (replaces Bethany Snyder on assignment)

Tanya Cosgrove, Librarian - LTS, Spring Ridge, effective 9/1/16 through final day of 2016-2017 school year (change in start date of assignment)

Dean Damiani, Assistant Principal (10 months), High School, to Assistant Principal (12 months), High School, effective 10/10/16, \$91,529/yr (replaces Jeffery Ebert who resigned)

Justin Foster, Guidance Counselor, Cornwall Terrace, effective 9/27/16 (released from previous employer)

Lisa Geist, Skills Teacher, High School, to 25 hours/week, no change in rate, effective 9/19/16

Michael Heckman, Special Education Instructional Assistant, Southern MS, to Substitute Special Education Instructional Assistant, \$12.11/hr, effective 10/10/16

Pamela Higgins, Substitute Crossing Guard, to Crossing Guard, 15 hours/week, no change in rate, effective 9/28/16 (replaces Rodney Weaver who resigned)

Kathleen Marr, Food Service Worker, Spring Ridge, to Food Service Worker, Lower House, 20 hours/week, no change in rate, effective 8/29/16 (replaces Carol Drexel who had a change of status)

Angelina McGlynn, Special Education Instructional Assistant, to Special Education Instructional Assistant – Autistic Support, no change in hours, rate to \$13.34/hr, effective 8/29/16 (increase in rate due to AS assignment)

Taylor Napoli, Substitute Special Education Instructional Assistant, to Special Education Instructional Assistant – Emotional Support, Shiloh Hills, 29.5 hours/week, no change in rate, effective 9/19/16 (replaces Janice Rodriguez who resigned)

Jeanne Pehlman, Food Service Worker, \$9.87/hr (incorrect rate on previous agenda)

Darnell Shuman, Special Ed Instructional Assistant, Shiloh Hills, \$12.34/hr, effective 8/29/16 (incorrect rate on previous agenda)

Bonita Thomas, Special Education Instructional Assistant, Southern MS, to Special Education Instructional Assistant, High School, no change in hours or rate, effective 8/29/16 (follows student from 8th to 9th grade)

Tina Hayick, Substitute Special Education Instructional Assistant to Emotional Support Special Education Instructional Assistant, Southern, 29.5 hours per week, \$12.11 per hour, eff. 10/11/16 (replacing Mike Heckman who is resigning)

Rayanne Rauenzahn, Special Ed. Instructional Asst, West to Special Ed. Instructional Asst., Southern, Learning support, \$12.62 per hour, 29.5 hours per week, eff. 10/3/16 (replacing Lois Bailey who retired)

Christina Siegfried, Special Education Teacher, High School, start date eff. 10/24/16

5.5 Support Staff

Dawn Goll, Special Education Instructional Assistant – Autistic Support, Shiloh Hills, \$13.11/hr, effective 9/21/16 (new position)

Susan Locke, Substitute Monitorial Aide, \$9.87/hr, effective 9/27/16

Margaret Trexler, Food Service Worker, Spring Ridge, 18.75 hours/week, \$9.87/hr, effective 9/27/16 (replaces Susan Woodrum who resigned)

Sharon Forst, Substitute Child Care Assistant, \$12.78 per hour, eff. 8/29/16 (incorrect rate previously approved)

Carrie Hunter, Monitorial Aide, Green Valley to Substitute Monitorial Aide, \$9.87 per hour, eff. 8/29/16

Molly Maack, Substitute Secretary, \$12.11 per hour, eff. 10/4/16

Patricia Minnick, Food Service Cashier, West, \$9.87 per hour, 17.5 hours per week, eff. 9/19/16

Holly Pennypacker, Life Skills Special Education Instructional Assistant, Spring Ridge, 29.5 hours per week, \$13.11 per hour, eff. 10/17/16 (replacing Tina Hayick who transferred)

Heather Ratkiewicz, Food Service Worker/Cashier, Whitfield, 16.25 hours per week, \$9.87 per hour, eff. 10/12/16 (replacing Patricia Hughes who resigned)

5.6 Change in Status due to Credits Earned

James Debelak, M to M+6

Robert Findora, M to M+6

Kaitlyn Galtere, B+12 to B+18

Jamie McGee, M to M+6

5.7 Professional Hires

a) *Stefanie Kistler*

Education

Bachelor's Degree, Kutztown University

Experience

Student Teacher, Kutztown Early Learning Center

Degree, Credit Year, Salary

Bachelor's, CY1, \$44,000/yr

Assignment

Special Education Teacher, LTS, Shiloh Hills, effective 10/3/16 through final day of 2016-2017 school year (replaces Brad Binder while on assignment)

b) *Lauren Morrison*

Education

Master's Degree, Drexel University

Experience

Substitute Teacher – STS

Student Teacher – Downingtown ASD

Degree, Credit Year, Salary

Bachelor's, CY 1, \$44,000/yr

Assignment

Math Teacher, LTS, West Middle School, effective 9/15/16 through 12/16/16 (replaces Christine Viscariello while on child-rearing leave)

5.8 Substitute Teachers, effective 10/4/16, \$125/day

Timothy Moll

5.9 Substitute Secretary, effective 9/19/16, \$12.11/hr

Sharon Santaspirit

5.10 Approve the following Southern Intramurals, \$11.27/hr, effective 8/29/16:

Bill Underwood
Todd Gensemer
Mark Wiebner
Deborah Singleton
Cindy Cockrum
Lauren Jones
Kristi Szczepkowski
Marci Miller
Robin Dautrich
Cindy Arters

Cindy Bohr
Ken Kerschner
Sherry Auman
Jennifer Sarnes
Jen Risser
Melissa Zawaski
Lauren Smith
Alison Spangler
Karen Barshinger

5.11 Extra Curricular

LeAnn Smith, Aquatic Supervisor, \$13.00 per hour
John Warker, Age Group Swim Instructor, \$10.00 per hour

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

6.0 Consent Items (Voice Vote)

Hearing no objection to Agenda item 6.1 a President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(AYES 9)**

6.1 Accepted with gratitude the following donation:

a) Ten (10) tables from the Spring Ridge HSA for use at the Spring Ridge Pavilion

Roll Call

7.0 Human Resources (Motion Carried)

Mr. Wolfe moved, seconded by Dr. Chmielewski to approve Human Resource items #7.1-#7.5 as follows:

7.1 Request approval of the Principal Mentoring contract with Sinkus Education Services LLC (Nancy Sinkus) at \$750 two (2) days during the 2016/17 school year.

7.2 **Approved** the Support Staff Longevity Incentives as listed and as per attached.

25 years

William Ney
Regina Urso
Dale Werner

20 Years

David Buck
Tammy Campbell
Rebecca Cunnius
Garnet Durken
Marjorie Ketner
Brenda Stanley
Kathryn Wann

15 Years

Angela Bailey
Beth Bausher
Beth Borell
Bonnie Boulanger
Mary Dziamba
Elizabeth Focht
Karen Haines
Heather Lippencott
Valier

7.3 **Approved** entering into a 3-year agreement with Christine A. Schlosman as Chief Financial Officer beginning October 3, 2016, \$105,000/yr., per the attached.

7.4 **Approved** to compensate Jean Horning \$1,800 for Nurse Services at Camp Swatara (9/26-30/16).

7.5 **Approved** entering into contract with Advance Health Home Care for Camp Swatara Nursing Services, \$1,800 for week of 10/3/16.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

8.0 Pupil Services (Motion Carried 7-2)

Mr. Wolf moved, seconded by Mr. Hopp to approve Pupil Services items #8.1 - #8.2 as follows:

- 8.1 Ratified** a contract with Capstone Academy, to provide special education services to one special education student at the per diem rate of \$422.22 , including all related services costs, beginning 10/10/16and ending 6/14/17.
- 8.2 Granted permission** to waive tuition for the following student as per Board Policy #202-Eligibility of Non-Residents:

-Male Student, Gr.12. High School, from 9/2/16 until the end of the school Year.

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid:

(Nays 2): Messrs.; Chmielewski and Martin

9.0 Technology & Media (No Items)

10.0 Operations (Motion Carried)

Mr. Martin moved, seconded by Dr. Chmielewski to approve Operations item #10.1 as follows:

- 10.1 Ratified** the Polling Place Agreement for Spring Ridge Elementary with the County of Berks.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

11.0 Finance (No Items)

12.0 Curriculum and Staff Development (No Items)

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (No Items)

17.0 Policies (1st Reading)

17.1 First Reading of the following revised policy:

Policy #907 – School Visitors

18.0 Miscellaneous (Voice Vote)

PSBA Officer Elections

Motion by Mr. Hopp, seconded by Mr. Wolf to give Mr. Martin permission to cast ballot on behalf of the school board. – Mr. Ehrlich called for the vote by consent

Mr. Martin cast votes for the ballot as presented (copy attached)

President-Elect (one year term)

Michael Faccinetto, Bethlehem Area SD (Northampton Co.)

Vice President (one year term)

David Hutchinson, State College SD (Centre Co.)

PSBA Insurance Trust (vote for 5)

Trustee (term ends 12/31/18)

William S. LaCoff (Owen J. Roberts SD) PSBA Immediate Past President

Trustee (term ends 12/31/19)

Kathy Swope (Lewisburg SD), PSBA President

Mark B Miller (Centennial SD) PSBA President-Elect

Trustee (term ends 12/31/17)

Marianne L Neel (West Jefferson Hills SD) PSBA Past President

Michael Faccinetto (Bethlehem Area SD) PSBA Vice-President

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Met on 9/28, next meeting is 10/26 at the East campus. Skills competition in Louisville had a Crime Scene Forensic competition. BCTC team finished 12th. This program reached a competition status faster than any other program.

Berks County I.U. Board Representative (Mrs. Reid)

No report

Berks E.I.T. Representative (TBD)

Christine Schlosman reported she attended as non voting member in her role as Interim CFO. The 2015 was approved, hired a new technology manager, the next meeting will be 12/8 at 6:00 here in the Staff Development Room.

A resolution noting Christine as Wilson's representative to EIT will be place on the Oct. 17th board agenda.

Curriculum Committee Chairman (Mrs. Reid)

IRB Update:

Nine faculty members have agreed to be trained on October 10. Once trained, they could register as an agency with College Board and Dept. of Health and Human Services. Approved topics of projects will be presented by teachers and a student at the December meeting.

Wilson Virtual Academy:

WVA currently has: 17 full time students (5 courses or more), 14 part-time students (2-4 courses), and 8 students taking one course. This year we have started the year with 39 students; last year we ended with 44 students.

Courses are mainly handled through Connections Learning and some are through Edgenuity which Wilson can manipulate to suit our students needs. The subsidy we would be losing if a Wilson student decides leave to go to an outside virtual or cyber schools would be \$10,616 for our regular ed students and \$23,178 for our special ed students. We pay \$3750 to CL for our full time students or \$750/ credit.

Our virtual academy accommodates student needs, insures our students get a good education with a Wilson diploma and insures that not as many of our taxpayer dollars will be sent to cyber charter schools which do not provide a quality education

Professional Learning:

Chris McCaffrey reported on the professional learning program put into place this year. Feedback has been good and informative. Teachers can self-select courses based on five pillars of learning. They are: committing to all students and their learning, mastering content and pedagogy, managing and monitoring student learning, systematically examining teaching practice, and working collaboratively as part of a learning community.

Southern:

Will be working on Positive Behavior Interventions and Supports (PBIS) to help students with social, emotional and academic success. There will be school-wide, classroom and individual components. A core team of 7 teachers including a union rep, a special education teacher, a counselor and the assistant principal will receive their training from the IU this fall and then will train others.

Course Exemption Procedures:

This area is being re-examined by a team from the High School. Many items have to be considered so there will be a lot of work before final decisions are made on appropriate exemption methods.

Extracurricular Committee Chairman (Mr. Wolf)

Turning into an extremely successful fall competition. The Theater Company put on an excellent (and funny) production over the weekend.

Facilities Committee Chairman (Mr. Nigrini)

No report, next meeting is Tuesday, Oct 4 at 4:30 p.m. at the Operations Building

Finance Committee Chairman (Mr. Ehrlich)

No report

Human Resources Committee Chairman (Mr. Hopp)

No Report

Legislative/PA School Board Assn. Representative (Mr. Martin)

No report

Public Relations Chairman (Mr. Hart/Ms. Kramer)

Next Coffee with Curt session is scheduled for Monday, October 10, 7p
Working with the I-STEM team on the upcoming ribbon cutting event on October 27.

Education Foundation Report (Mr. Nigrini/Ms. Kramer)

Hosted the 3rd annual Wilson Back-to-School Bash fundraiser on Sept. 24, at Green Valley Chateau Tent – the event went very well! We had hoped for a higher attendance. We have a wrap up meeting tomorrow and will discuss plans for next year.

Homecoming was this past Friday, Sept, 30 – we hosted an Alumni mix and mingle on the patio at P.J. Whelihan's before/during/after the game. We had a nice turn out and people seemed to enjoy the opportunity!

The Iron Chef committee will soon begin meeting. The event will be held Sunday, March 26, 2017. I will start reaching out to restaurants about their participation.

Technology Chairman (Dr. Chmielewski)

Met today

Student Outreach (Emma O'Shea)

I apologize again for not being able to make it to the meeting, both the VP and I have another away field hockey game. As far as news on the school goes, homecoming was this past week. We were able to show our school spirit through various spirit day themes such as pajama day, college gear day, and tie dye day throughout the week. We also were able to decorate the school through a homeroom door decorating contest, and get excited for the homecoming game at a pep rally on Friday. Our homecoming queen was Ariel Seabourne, and our homecoming king was Muhammed Badjie. We are very proud of the school and members of the spirit club for planning out the week's activities, organizing the pep rally, and utilizing social media to get everyone involved. Also one of our students, Olivia Grajewski, was able to take pictures at each homecoming event. In addition, Wilson High School Theater Company put on their first play of the year, Leading Ladies, which was very successful.

For upcoming student government news: Student Government will be volunteering at Wilson West's annual fall fest on Friday October 14th. We are currently in the process of preparing for the pink out game on October 21st. We plan to decorate both the school and the stadium leading up to the game, and sell baked goods, and pink accessories at the game. The money from these sales will benefit Berks County Breast Cancer Support Services. We have raised a total of \$2,560 for this organization so far by selling over 500 pink out shirts.

In Mini-THON news, our goal for Mini-THON this year is \$65,000. That is all the news that I have for you this week, sorry that we could not make it to the meeting.

Solicitor (Mr. Miravich)

No report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

There being no further business, Mr. Hopp moved, seconded by Dr. Chmielewski to adjourn the meeting at 7:40 p.m. Motion carried.

Cheryl Raffauf, Board Secretary